



Collingwood  
College  
BELIEVE SUCCEED



**COLLINGWOOD COLLEGE**  
**WELCOME PACK**  
**GOLD AWARD**  
**2018 - 2019**





**COLLINGWOOD COLLEGE  
DUKE OF EDINBURGH'S AWARD**



**WELCOME PACK  
GOLD AWARD 2019**

**Welcome to the DofE Gold Award!**

**Your adventure starts here!**

**In this Welcome Pack you will find:**

- Campcraft Training and Expedition dates for 2019
- A breakdown of costs and payment details
- Information on Medical Requirements
- Details of Equipment/Kit List
- Contact Details
- Parents/Participant's Consent and Terms & Conditions
- DofE Enrolment Form
- Collingwood College DoE Award Application Slip

**DEADLINE FOR RETURNING THIS FORM IS**

**Thursday 18 October 2018**

We really hope that we have given you all the information you need to get started on your Duke of Edinburgh Award straight away, but if you are unsure of anything, or need further information before joining, PLEASE feel free to talk to your DofE Leader or any other member of the Duke of Edinburgh Award team. (All contact details at the end of this document).

## Here's that brief introduction we promised you...!

You achieve the Gold Award by completing a personal programme of activities in five sections.

### You'll find yourself:

- Helping people or the community - '**VOLUNTEERING AND SERVICE**'
- Developing skills, learning something new – '**SKILLS**'
- Getting fitter – '**PHYSICAL RECREATION**'
- Going on an expedition – '**EXPEDITION**'
- Taking part in a residential activity – '**RESIDENTIAL PROJECT**'. *(Prior to booking your residential you MUST obtain approval from the DofE Manager first)*

For Gold you need to spend 12 months on your Volunteering section. For Physical and Skills you must spend 12 months on one and six months on the other. If you've not done the Bronze/Silver DofE, you will need to do a further six months either volunteering or whichever one of your physical or skills activities you spent the most time on.

For Section Ideas please visit: <http://www.dofe.org/what-is-dofe>

## Gold Training Activities

**After signing up to the award you will be expected to attend regular progress meetings AND all the compulsory training sessions leading up to your Expedition.**

Once you have completed your training, you need to attend a practice expedition, where you will have the opportunity to use your newly acquired skills. This takes place under a mixture of close and remote supervision. Having completed this successfully you can then proceed to your qualifying expedition.

The practice expedition normally takes place in Year 12 with the qualifying expedition in Year 13.

## The dates for Gold Award Expeditions/Training are as follows:

Gold Training evening	TBC – for an evening after college 3-8pm in January. Sixth Form Common Room
Gold Practice Expedition	4 – 8 April 2019*
Gold Qualifying Expedition	Easter 2020*
Gold Project Presentations	TBC

Please note that we will not accept students on their qualifying expedition if they have not completed and submitted assessor reports for at least 2 other sections of their award.

\*Providing we have enough students to run a Collingwood expedition. If we have to join another school the dates may be subject to change.

## Costs and Payment

The registration cost of the DofE Gold Award is £65 which includes the DofE Enrolment Fee of £28.00 (*funded by DofE if you are in receipt of Free School Meals or have a household income of under £21,000*). If you are eligible for financial support, you will need to apply using the Financial Support Application Form which is available on the Parent Portal. Please complete and return the form to the Finance Office who will process the application for you.

Payment should be made on line via Parent Pay. You will not be charged for using Parent Pay. Please note that the college no longer accepts cheques or cash payments.

The cost of **each** expedition is approximately £220. Payment for expeditions will be requested at a later date. An initial non-refundable deposit will be required to secure the expedition place and the balance must be paid by the date specified in the letter. If the participant becomes unable to take part in the expedition and notifies Miss Evans, DoE Manager in writing before the final payment deadline, we may be able to refund the balance payment (initial deposit non-refundable). However, if a participant becomes unable to participate in the expedition in the two weeks after the final balance is due, we regret that we will be unable to provide a refund

Unfortunately, the £65 registration fee is non-refundable, even if you wish to pull out of the award at any stage.

The Governors do not want any child to be disadvantaged from taking part in this activity because of financial hardship. Parents who find themselves in this situation should contact Miss Evans, DoE Manager.

## Medical Conditions

It is imperative that you keep the College advised of any new medical conditions so that our records are kept up to date. Your parents/carers will be sent a letter prior to the expeditions requesting confirmation of up to date medical details and outlining information for the expeditions. This Award is open to all students regardless of their medical history/conditions, however, medical conditions must be fully disclosed in order that we can make the necessary arrangements to accommodate individual needs. Failure to supply up to date details, could jeopardise your participation on the expeditions. Please refer to points 3 & 4 of the "Terms & Conditions".

Parents may be requested to provide a letter from the participant's GP confirming that in their medical opinion you are fit enough to take part on the expeditions. You may also be required to provide a letter from your GP should you require any medical dispensation to be made.

## DoE Kit Room

The DoE Kit Office is currently located to the left of V Block. This is for collection and return of kit only.

## What equipment will I need?

Please find enclosed a recommended kit list for your Gold expeditions. Sub-standard personal kit may result in students being unable to participate in the expedition. If you have any queries about kit, please ask a member of the team.

We are hoping that you will already own / will be able to borrow most of the standard items on the list, although we hire out some kit if necessary. **Quality of equipment is essential at this level of the Award.** You must ensure you have **high quality** waterproofs (jacket and trousers). *Please note that Pac a Macs or similar are not suitable at this level.* Walking boots must be **high around ankle** to support the whole ankle (*walking shoes are not suitable*).

We also recommend using your own expedition tent at this level as hired ones can vary in quality.

We do ask that all items are returned clean, dry and **on time**, as they are often needed for other expeditions soon after they are returned. If the items are broken or damaged or are not returned within the timeframe given when you hire the equipment (usually one week after an expedition)

we will charge you to replace any lost or damaged kit. It may also have an impact on you passing your Award. Until losses or breakages are paid for Awards cannot be issued.

We do charge a small fee of up to £5 per item to hire kit, exact fees will be advised nearer the expeditions. We have conducted a full inventory check, and have disposed of any broken or old equipment, so all existing equipment is in good condition, tested, and deemed suitable for use.

### **When can I collect the items I wish to hire?**

We will inform you in plenty of time when the Kit Room will be open to collect any items you wish to hire. Your expedition group will be invited to come and collect kit through the school email system. At this stage you will need to pay for any borrowed kit before you can take it away.

### **Maps**

We will provide two maps per group but there will be an additional charge for any replacement maps that have to be issued.

## DofE Expedition Kit List

### Equipment List

Lets face it, the more you carry the less you will enjoy your expedition...how often after all do you walk for up to 8 hours a day carrying between 20-35% more than your usual bodyweight. Doing so will hurt, shoulders, waists and feet all become painful after doing this, the only way to get used to it is to train regularly.

For a four day expedition you can, if you are really careful manage with no more than 12-14Kg. To achieve this however you need to spend a bit of money on lightweight kit. If money is tight then with some careful planning in the group you can manage a gold expedition with no more than 16Kg each.

The following list is a standard equipment list for DofE Expeditions at all levels, it is not designed to take into account specific conditions that may be encountered in some environments and should be considered a base level list.

The most sensible thing you can do is to check the weather forecast for the area your expedition is taking place in and prepare with this in mind.

If the forecast is for sunny conditions then a sun hat and sun cream are essentials, if it is set to rain then dry socks each day will be welcome along with appropriate waterproofing of yourself and your kit.

Falling to prepare is preparing to fail or at least be very uncomfortable.

The group should plan together over the equipment that can be shared, this includes food. Remember there is no point in everyone carrying toothpaste when one small tube between the group will do. The same goes for the medical kit, stove wash kit etc. If you are doing Gold it is unlikely that you will be using campsites with showers so a towel and shower gel etc are excess to requirements. On bronze I am sure that everyone can go one night without a shower so save weight here as well.

Small weight savings add up for example remove all the packaging from your food, if a piece of kit is not absolutely necessary do not take it, I have seen people go to all kinds of lengths to reduce the weight of their bag including cutting the handle off their toothbrush.

There are certain items you cannot walk without, waterproofs, a spare set of warm clothes, enough food etc.

Follow the list below and use it as a checklist.

We have given some helpful advice next to some of the kit items.

E...Essential R...Recommended L...Luxury

### Clothing.

Where there are two items of clothing it assumes you will be wearing one and not all of these will be carried in your rucksack. Spare clothing carried in your rucksack must be adequately waterproofed.

- **Boots (E)** Must give ankle support, participants turning up without boots will not be allowed to participate ( see notes below)
- **Fleece light weight (E)** ( Hoodies are heavy and generally made of cotton a lightweight micropile fleece is not expensive and can be worn at other times )
- **Warmer fleece (E)**
- **Trekking trousers x 2 (E)** (Zip-offs are ideal,any lightweight quick drying trousers are excellent **NOT DENIM**)
- **Base layers (E)**  
**synthetic material wicking tee shirts x 2**

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thermal tee shirt (R) (long sleeved) ( not necessary in summer)  
pair of thermal long Johns (R) ( not necessary in summer)  
underwear (E) x 1 or 2 sets

- **Socks (E) x 2/3 pairs**  
Good walking socks ( Bridgedate or similar ) can make all the difference to your comfort, they help to reduce the likelihood of blisters.
- **Hat and gloves (E)**
- **Waterproofs (E) trousers and jacket**
- **Sunhat (E)**

### Camping Equipment.

- **Rucksack 60 litres capacity and waterproof cover (E)**  
See section of fitting and packing a rucksack. A good rucksack is not cheap however I do not know a student who does not own a rucksack. If you intend to go to university then you will have one sooner or later.
- **Sleeping bag (E)**  
Make sure it will keep you warm enough, if not take some extra clothes to sleep in, also a compression sack ( used to make the sleeping bag small ) will help with your rucksack packing.
- **Hat and gloves (E)**
- **Bowl/mess tin (E)**
- **Mug (E)**
- **Spoon (E)**
- **Towel and washing kit (R)**  
( At Gold this is not necessary as we may well be wildcamping for the duration of the expedition )
- **Water Bottle/s enough to carry 2 litres of water (E)**
- **Headtorch and spare batteries (E)**
- **Personal first aid kit (E)**
- **personal medications**
- **Dry sacs (R) 3/4 assorted sizes to waterproof sleeping bag and spare clothes.**  
If you get your sleeping bag and your spare clothes wet it may well be end of expedition for you.  
**Remember there is no such thing as a waterproof rucksack**
- **Waterproofing for kit (E)**
- **Toothbrush and a pack of wetwipes ( Toothpaste can be shared in the group )**

### Food

1 kg of food per day, containing 3000-4000 calories. See separate advise on food and nutrition for expeditions.

### Group kit:

The following items of kit will be divided between members of the group to ensure that loads are equally distributed.

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layer to trap heat in cold conditions also wicks sweat; thermal mid-layer light weight fleece to trap heat; windproof/waterproof layer to protect and prevent heat loss. A heavier jacket style fleece, gilet or a synthetic down jacket ~ if you can afford it ~ will stop you from chilling in camp during the evenings when it can become a little chilly.  
**Cotton is not recommended because it is does not retain heat when wet, becomes heavy to carry and takes a long time to dry.**

**Sleeping bag (E)** What type depends upon how warm you want to be and what time of the year you are going out on expedition. Down bags are not recommended for UK expeditions because we have a wet climate and they lose their insulating properties if they become wet or damp. It is best to stick to synthetic 2/3 season bags (depending on the season)

**Roll matt (E)** Thermares is a luxury, they are much smaller than traditional roll mats, they are however much more expensive. Roll mats are good for DoIE, they don't weigh and can be easily strapped to the outside of your rucksack. Check that they are made from non-absorbent foam which will not need waterproofing. They can make it awkward to fit a waterproof cover over the outside of your rucksack, so best to check that this won't be a problem.

**Eating equipment (E)** Spoon (will do the same job as a fork and knife), plate or mess tin and mug

**Water Bottle (E)** Sigg bottles are ideal as they are unbreakable, but they can be expensive as much as £10 for a litre size)most Nalgene bottles are a useful alternative at half the price. Empty mineral water bottles are cheap and effective for the short term. A playpous hydration system is also good but has advantages and disadvantages. (you cannot tell how much water you have left, they can burst, freeze in the cold and they can be unhygienic) A combination of these options can allow you to drink whilst on the move and fill up from your water bottle during breaks.

**Towel and washing kit (R)** Small is best, not everyone chooses or gets the opportunity to wash during the course of an expedition. Absolutely no point in taking separate shampoo, conditioner, shower gel etc when a small bottle of general purpose soap will do all of those things and wash your dishes too. A packet of wet wipes will take care of personal hygiene in the absence of shower facilities. Do not forget your own toothbrush but toothpaste can be shared within the group.

**Sunhat (E)** If the expedition is taking place in summer then a sun hat is a prerequisite, after feet issues more people suffer from sunburn and heat exhaustion than anything else. A buff is excellent as it has a multitude of uses.

**Waterproofing for personal kit:**

This is absolutely crucial to prevent your expedition becoming a miserable experience. Your essential kit (sleeping bag and spare clothes) must not get wet. Ideally three barriers of protection are required.

- ✓ rucksack liner (R): a rubble sack obtainable from your local DIY store is a cheap option
- ✓ individual waterproofing on important kit (E) (for sleeping bag and spare clothes)
- ✓ rucksack cover (R)~ will prevent your rucksack becoming waterlogged and heavy to carry

If you are using a good durable rucksack liner and a water proof rucksack cover, you can probably get away with using heavy duty, note-free shop carrier bags, doubled bagged, to waterproof your kit inside.

If you are not using a rucksack liner then you need to make sure your kit is going to stay dry. Expedition dry sacks are guaranteed to keep your kit absolutely dry, they come in assorted sizes. Prices range from £3 upwards.

- Tent 2/3 persons (E)\*\*
- Stove per 2/3 persons (E)\*\*
- Fuel as appropriate (E)\*\*
- Matches/lighter (E)\*\*
- Wash up kit (E)\*\*
- Compass 2 per group (E) (1 spare) \*\*
- Map of the area 2 per group (E) (1 spare) \*\*
- Map case for paper maps (E) \*\*
- Group shelter (R)\*\*

My personal view on this is that if you have a tent with you you have a group shelter why carry two ?

- Sun cream (factor 30 min) (E) seasonal ~ in first aid kit
- Toilet paper and trowel (one per group) (E) make sure you keep toilet roll dry
- Camera, notebook and pen (R) on Practise (E) on qualifying for your purpose/project.

• Group first aid kit (E) \*\* ( One per group )

- ✓ compeed
- ✓ ibuprofen/nurofen
- ✓ paracetamol
- ✓ strepsils
- ✓ hydration sachets
- ✓ Immodium
- ✓ assorted plasters
- ✓ scissors
- ✓ stretch bandages 2 x wide
- ✓ water purification tablets
- ✓ mobile phones (fully charged, switched off and sealed)
- ✓ Incident Management Plan (laminated copy) (supplied by WCC )
- ✓ first aid guidelines (laminated copy) (Supplied by WCC)

**Kit Notes**

**Boots:** These should be good quality leather or heavy duty fabric with a Gortex lining to ensure waterproofness. The most important issue around boots is that they should fit well, be comfortable (well worn in) and that you are capable of wearing them for the duration of your expedition. The performance of boots will vary, as when you are carrying a heavy sack your posture changes. Ideally, we recommend that new boots are worn for at least three months prior to the expedition and that you have walked at least 50 miles in them in varying terrain sometimes carrying a heavy rucksack. Many expedition participants drop out due to blisters or painful toes.

**Socks:** Thick trekking socks should not be scrimped on especially at Gold Level, Bridgsdale Summit socks for example are more expensive (£12-£15 a pair) but worth every penny. Liner socks are an added comfort because they wick sweat away from feet

**Waterproofs (E)** waterproof, breathable (Gortex) jacket and trousers, getting wet through is very uncomfortable and potentially dangerous.

**Rucksack (60 litre) (E)** Like boots the most important issue is that it fits and it is properly adjusted to your body. There are many different types ranging from around £100. If you are buying one get it properly fitted by a reputable retailer. See separate hand out on rucksack fitting and packing

**Clothing: the layering system:** Lightweight synthetic base layer to wick sweat away from the body, thermal under

## Contacting us:

**Come and see us!** Miss Evans, DoE Manager, can be found in J2/Geography Office during lunch.

**Write us a note!** All correspondence should be taken to Kingston Reception where it will be put in the DofE post tray. This will then be collected by the DofE team and forwarded to the correct person ASAP. Please **do not** put notes under the DoE Kit Office door as they are likely to get lost or missed.

**Email us!** We understand that you cannot always find time to come and see us in person. Therefore, we suggest that you email us if you need our help.

**Phone us!** Parents may call us on the main College number 01276 457600 and leave a message at Kingston reception. We will do our best to get back to you as soon as possible.

**Write to us!** Parents may write to us: Duke of Edinburgh Office, Collingwood College, Kingston Road, Camberley, Surrey, GU15 4AE.

DUKE OF EDINBURGH MANAGER	
Miss C Evans	c.evans@collingwood.surrey.sch.uk

DUKE OF EDINBURGH CO-ORDINATORS	
Miss S Goggin	s.goggin@collingwood.surrey.sch.uk
Mr Buocik	m.buocik@collingwood.surrey.sch.uk

DUKE OF EDINBURGH ADMINISTRATOR	
Mrs S Ashton	s.ashton@collingwood.surrey.sch.uk

## Your Application and what happens now!

Please understand that we cannot fully register you to join the Gold DofE Award until:

1. You apply in writing on the attached **Collingwood College Programme Planner** giving details of what you wish to do for your Award and your Assessor's name. We cannot accept your application unless this is completed and returned by the deadline. You must also sign this.
2. Your parent or carer completes the **Parental or Participant's Consent Form** and returns this by the deadline.
3. Your parent or carer completes the **DofE Enrolment Form** enclosed and returns this by the deadline.
4. Your parent or carer completes the **Collingwood College 'DofE Application Slip'** enclosed and returns this by the deadline along with payment.

## So don't delay – register today!

The deadline for return of these forms is:

**Thursday 18 October 2018**

**and NO applications/forms will be accepted after this date.**

A few weeks later, you will receive an email from us (to your College email account), containing your log-in details and password. You will then need to access eDofE to complete your registration and begin your Award.

We will also log into your account, to add our comments and confirm your participation in many of the events.

A DoE Welcome Book will be handed out during your training sessions.

**COLLINGWOOD COLLEGE**  
**PARTICIPATION IN EDUCATIONAL VISITS / ACTIVITIES**  
**TERMS & CONDITIONS**

Whilst giving my consent for my child to participate in this trip/activity I understand and accept that:

1. I may lose my deposit and other instalments of money, should I withdraw my child after I have received confirmation that he/she has a place on the trip/activity. The College will however attempt to find a replacement participant although this cannot be guaranteed. Normally, if a replacement is found, all monies will be reimbursed.
2. If my child leaves Collingwood College, he/she will no longer be entitled to participate in this trip/activity and all monies paid are likely to be forfeited, unless a replacement can be found.
3. It is my responsibility to ensure the College is made aware of any pre-existing medical conditions prior to my child's acceptance on the trip/activity.
4. It is my responsibility to ensure the College is informed of any new medical condition that my child develops once he/she has accepted on the trip/activity, but before the trip/activity takes place. I note in such cases that a medical certificate verifying that the child is fit to travel must be provided to the trip organiser. (Whilst this may not affect the child's participation on the trip/activity, it is important that the trip organiser is made fully aware of the child's condition). For residential trips the medical certificate must also specifically specify that the child is fit to participate in the associated activities outlined in the trip itinerary, e.g. skiing, in order for the insurance to cover any subsequent claim. If your child has to withdraw for medical reasons, the College will pursue claims for lost monies through the College's insurers. The College cannot, however, guarantee that all monies paid will be reimbursed. All insurance claims are subject to the policy excess.
5. The College takes no responsibility for any personal belongings taken on a trip/an activity or loss unless it is negligent. In these circumstances the insurance company will only replace the items on a depreciative basis providing that proof of purchase can be provided.
6. It is my responsibility to pay any additional costs which are levied during a trip for which the behaviour of my child has been the direct cause (e.g. Hotel or equipment hire damage or the loss of a ski lift pass).
7. It is my responsibility to ensure my child has the appropriate travel documents including a valid passport, and visa if applicable.
8. The College has a right to cancel a trip/an activity if there are insufficient participants. In these circumstances any monies paid will be refunded by the College.
9. The College reserves the right to refuse a student's participation on a trip/an activity, if the trip organiser has reasons to believe that the child's participation, on the grounds of his/her known behaviour in College, threatens his/her health and safety or that of others during the trip/activity. In such a case, any monies paid will be refunded by the College.
10. The College reserves the right to refuse a student's participation on a trip/an activity if, after being accepted on the trip/activity, the student demonstrates behaviour which would render him/her an unworthy ambassador of the College. The Co-Principals will use their discretion in these circumstances regarding any refund of monies.





# DofE Participant Enrolment Form

Please print clearly in CAPITALS or type your details in.  
You must complete all of the questions.

## DofE Centre and group details (if you know them):

DofE Centre: COLLINGWOOD COLLEGE

## DofE level:

Gold  (REGISTRATION FEE £28)

Have you registered for any previous levels of the DofE? No  Yes

If YES – please give the name of the DofE Centre you were registered at:

eDofE ID number (if known) :

## Personal details:

First name:

Last name:

Gender: Male  Female

Date of Birth: / /

Primary language English  Welsh  Other

Date you wish to start your DofE programme if known (enrolment date): / /

When you first sign in to eDofE you will be asked to record some personal details such as your contact details, ethnicity and personal circumstances along with details of any medical needs you may have. This data is used to enable your Leaders to support you doing your DofE programme and for the DofE's statistical and reporting purposes. You will always have a 'prefer not to say' option.

## Contact details:

Student College email address: @collingwood.surrey.sch.uk

Student Personal email address:

Parent email address:

Address (line1):

Address (line 2):

Town/City:

County:

Postcode:

Telephone:

Mobile number:

## Emergency contact details:

Emergency Contact name:

Relationship to you:

Emergency contact telephone number(s):

Registration is free to students on Free School Meals or with an annual household income of less than £21,000.

Please tick this box if this applies to you.



**Declaration:**

I agree to enrol as a participant on a DofE programme. I understand that I will be managing my programme using the online eDofE system. I acknowledge that this system has a set of terms and conditions that I agree to. These terms and conditions are available at [www.eDofE.org](http://www.eDofE.org)

Print Name	Signature	Date
		/ /

**Consent to enrol from parent or guardian (if applicant is under 18 years old).**

I agree to my son / daughter / ward doing a DofE programme. I note that it is my responsibility to check that any activity my son / daughter / ward undertakes for their DofE programme is appropriately managed and insured, unless the activity is directly managed or organised by their DofE group, centre or Licensed Organisation.

Print Name	Signature	Date
		/ /

**Note:**

Data supplied on this form and in eDofE and information about DofE activities recorded in eDofE will be used by the DofE Charity, the Licensed Organisation and DofE centre to monitor and manage DofE participation and progress by young people and manage and support Leaders.

The DofE Charity will use personal data to communicate useful and relevant information to either help participants complete a DofE programme, Leaders/LOs to run DofE programmes more effectively or help the DofE Charity to improve the quality and breadth of its programmes.

Occasionally the DofE Charity may send you information relating to commercial offers. If you do not wish to receive commercial information from the DofE Charity you can choose not to by amending your contact preferences in your eDofE profile at any time.

## WHAT HAPPENS NEXT....

**THIS FORM MUST BE COMPLETED, SIGNED & RETURNED TO KINGSTON OFFICE FOR THE ATTENTION OF MRS ASHTON BY THURSDAY 18 OCTOBER ALONG WITH:**

- Collingwood Parental Consent
- Collingwood DoE Application Slip

**THIS MUST BE COMPLETED AND RETURNED  
BY THURSDAY 18 OCTOBER 2018**

**PARENTAL OR PARTICIPANT'S CONSENT:**

Participant's Name: ..... Form: .....

By signing this consent form:

I confirm that I have read the terms and conditions associated with this programme.

I acknowledge receipt of, and confirm that I understand the information provided regarding the rules and guidelines for the camp.

I confirm that I/the participant understand(s) that it is important for everyone's safety that any rules and instructions given by staff are obeyed.

I understand that, while the College staff and helpers in charge of the party will take all reasonable care of the participants, unless they are negligent they cannot be held responsible for any loss, damage or personal injury suffered by the participants during the duration of the journeys and the camp stay.

I hereby agree to indemnify Collingwood College, its employees and agents against all liability for injury, loss to person or persons (including death and damage to property), legal expenses, and direct consequential losses or damage due to the acts or default of the participant / myself unless the illness, injury or death was directly due to the negligence of Collingwood College, its employees or agents.

Photographs may be taken during the activities/expeditions which then may be used for promotional purposes. By signing this consent form you are agreeing for any images to be used for media purposes.

It is my responsibility to inform the Expedition Leader, prior to the date of departure, of any changes to the health of the participant / my health and provide any requested medical evidence confirming the fitness of my child to take part in the expedition.

I consent/do not consent\* to the participant being given a mild painkiller (eg Paracetamol) if considered necessary by the Camp Leader. \*Please delete as appropriate.

**If the participant is under 18:**

I am in agreement that those in charge may give permission for the participant to receive medical treatment in an emergency in the event that I, as named Parent/Carer cannot be contacted.

Signature of Parent/Carer: ..... Date: .....

**If the participant is over 18:**

I am in agreement that those in charge may give permission for me to receive medical treatment in an emergency in the event that I am not in a fit condition to give my permission.

Signature of Participant: ..... Date: .....





## Collingwood College DofE Award Application Slip

To be returned in the envelope supplied to the DofE Team,  
via Kingston Reception by

**Thursday 18 October 2018**

NAME OF STUDENT: ..... FORM: .....

- I have paid the £65.00 fee via Parent Pay (reduction may be available if your child is in receipt of Free School Meals or annual household income is less than £21,000)
- I enclose completed DofE Participant Enrolment Form.
- I enclose completed Parental or Participant's Consent Form
- I enclose completed Collingwood College Programme Planner

I have read and understood the information provided in the Collingwood Welcome Pack and understand that once my child is fully enrolled in the DofE Scheme, the DofE Welcome Pack Registration fee and Collingwood administration fee is non-refundable.

NAME OF PARENT: .....

SIGNATURE: .....

DATE: .....

TELEPHONE NUMBER: .....