

## YEARS 7 AND 8 STUDENTS 'BLINDED BY SCIENCE'

On Tuesday 7 February, the Science Department hosted a 'KS3 Provision for More Able Students'. The session was organised and run by Mrs Puri and Miss Amin, and was attended by 21 Years 7 and 8 students. The students were given the opportunity to 'extract DNA from kiwi fruit'. This is where DNA is extracted from the nucleus of the cell and viewed using ethanol as a precipitate.

"A practical definitely worth looking forward to at GCSE."

This is a challenging practical with multiple steps for students to follow. Students were very engaged and excited about this unique opportunity and worked really well. Their focus and attention to detail was exceptional. The students followed the practical with an excellent Q and A session such as, 'wondering what would happen if DNA from one fruit was infused with another?'

The thought-provoking questions showed a very high level of knowledge. Students were able to follow a method with little support and worked well in teams.

*Mrs Puri - Science Department*

## FROM THE SENIOR VICE PRINCIPAL ...

### INSET Day

All Collingwood staff took part in a fabulous INSET day where we did some work looking at our core values: Integrity, Aspiration, Achievement, Inclusiveness and Perseverance. We also had Mark Roberts and Bennie Kara talk to us about raising achievement and the power of language and diversity. Professional development days like these are invaluable for us as a staff community to ensure that we are up to date with current pedagogical thinking and equipped to continue to strive for the best possible outcomes for our students. Follow us on our social media pages and read more about this from Mrs Wright further in the newsletter.

### Industrial Action on Thursday 2 March

As you will be aware following my newsletter article on 8 February, I have been consulting with our staff union representatives about further industrial action. There is no requirement for staff members to inform me in advance if they will be taking action on these days. Following our risk assessment analysis and modelling, assuming that similar numbers of staff who took strike action on Wednesday 1 February will strike on Thursday 2 March, then we will not be able to keep the College fully open. I have therefore made the decision that again we will need a partial closure for **Years 7-11** as I cannot ensure that we would be able to maintain a safe and secure environment on this day. You will note that Year 11 are included in the partial closure this time as the rationale for Year 11 being in College on 1 February was that they were doing their PPEs (mock examinations) with invigilators and on 2 March this will not be the case.

CONTINUED ON PAGE 3

## DATES FOR YOUR DIARY - DON'T MISS OUT!

|   |  |
|---|--|
| <b>Tuesday 28 February:</b>                   | Year 9 Parents' Evening (Virtual), 4.15pm until 8.00pm   |
| <b>Wednesday 1 March:</b>                     | Year 9 Performing Arts Taster, 3.05pm until 4.05pm, Barossa Studio   |
| <b>Thursday 2 March:</b>                      | Industrial Action - Years 7-11 Students to Remain at Home  |
| <b>Saturday 4 March &amp; Sunday 5 March:</b> | DofE Year 9 Bronze Training Weekend  |
| <b>Wednesday 8 March:</b>                     | Year 9 DTP/Men ACWY Immunisations, 8.00am until 2.00pm, Kingston Theatre   |
| <b>Thursday 9 March:</b>                      | Year 9 DTP/Men ACWY Immunisations, 8.00am until 2.00pm, Kingston Theatre<br>Year 8 Parents' Evening (Virtual), 4.15pm until 8.00pm     |
| <b>Monday 13 March:</b>                       | Production (Six), 7.30pm until 9.00pm, Kingston Theatre  |
| <b>Tuesday 14 March:</b>                      | Production (Six), 7.30pm until 9.00pm, Kingston Theatre  |
| <b>Friday 17 March:</b>                       | Non-uniform Day in Support of Comic Relief (Red Nose Day)<br>Production (Six), 7.30pm until 9.00pm, Kingston Theatre                   |
| <b>Saturday 18 March:</b>                     | Production (Six) Matinee Performance, 2.00pm until 3.30pm, Kingston Theatre<br>Production (Six), 7.30pm until 9.00pm, Kingston Theatre |

## Year 11 English Revision Sessions Spring Term 2023

| Date                   | Session Spring Term<br>Foci: Approaches to an exam question including exemplar responses |                                     |
|------------------------|--|-------------------------------------|
|                        | Mocks followed by Half Term  |                                     |
| 21 February            | Language Paper 1, Section A - Mr Ballard (Kingston Theatre)                              |                                     |
| 28 February            | Language Paper 1, Section B - Narrative/Descriptive - Mrs Jones (Kingston Theatre)       |                                     |
| 7 March                | Macbeth – TBC (Kingston Theatre)   |                                     |
| 14 March<br>NO THEATRE | Jekyll and Hyde - Mrs Woods (Q6)   | A Christmas Carol - Mrs Tidley (S1) |
| 21 March               | Language Paper 2, Section A - Mr Roberts (Kingston Theatre)                              |                                     |
| 28 March               | Language Paper 2, Section B - Mr Baird (Kingston Theatre)                                |                                     |



**Tuesdays - 3.15pm – 4.00pm**  
**KINGSTON THEATRE**



## FROM THE SENIOR VICE PRINCIPAL ...

CONTINUED FROM PAGE 1

Sixth Form students in Years 12 and 13 are still to attend College and will follow their normal timetabled lessons. However, striking staff do not have to set work in their absence so Sixth Form students will be encouraged to bring independent learning materials with them to College on this day so they can make a productive use of the time in such lessons.

For Years 7-11, work will be provided via One Note in some cases but there will be no live lessons. Given the significant number of NEU members of staff, please expect such provision to be very limited, however we will guide the students to generic work on these days to support their learning and future revision. An Edulink message will be sent to all students next week.

Again, like on 1 February and subject to capacity, we will endeavour to accommodate vulnerable students and children of critical workers on site. For us to assess demand, parents/carers of vulnerable students and those who are critical workers, are asked to click on the link below and complete the Microsoft Form by no later than **midday on Monday 27 February 2023** if they are interested in utilising the on-site provision.

### Industrial Action Provision Microsoft Form

I am sorry that you will have to make alternative arrangements for Thursday 2 March and I would like to reassure you that I have not taken this decision lightly, but the health, safety and welfare of students and staff are of paramount importance to me. I would also, therefore, recommend you start to make alternative childcare arrangements for this date and the other proposed dates in March which are Wednesday 15 March and Thursday 16 March respectively. I am sure you understand the situation we are in, and I would again like to thank you in advance for your support.

*Miss Watling - Senior Vice Principal*

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## DEBATING NEWS ...

On Saturday 11 February, Collingwood competed in the toughest regional round of the Cambridge Union schools debating competition.

We competed against the top schools in London and the South East, including Westminster, Tiffin and Eton for a place at Cambridge finals day.

Not only have we earned a place at Cambridge, but we topped the table, soundly beating multiple teams from both Westminster and Eton - two of the top debating schools in the UK. See table to the right.










Ellie Bean was ranked the top debater out of 76 speakers. Chloe Burrows was ranked fourth.

On Tuesday 21 February our Collingwood debaters competed in the Oxford regional competition which resulted in two teams qualifying for Oxford finals day.

Just as we did in the Cambridge round, Collingwood again came first (Bethan Wood and Lilian Brewer) in another tough regional round that included top fee-paying schools. Ellie Bean and Chloe Burrows also qualified.

These performances mean that we are now ranked among the elite debating schools in the UK, and bodes well for our upcoming finals and international finals next term. Congratulations to all our debaters.

*Mr Baird - Debating Team Co-ordinator*

|   |  |            |            |            |            |
|---|--|------------|------------|------------|------------|
| 1 |  Collingwood CE | 1st<br>149 | 2nd<br>155 | 1st<br>154 | 1st<br>151 |
| 2 |  Westminster 1  | 1st<br>149 | 1st<br>157 | 3rd<br>152 | 1st<br>147 |
| 3 |  Westminster 3  | 1st<br>145 | 1st<br>154 | 2nd<br>153 | 2nd<br>150 |
| 4 |  Eton SZ        | 2nd<br>153 | 1st<br>151 | 1st<br>152 | 3rd<br>143 |
| 5 |  Eton AS        | 1st<br>156 | 3rd<br>150 | 1st<br>145 | 2nd<br>145 |
| 6 |  Eton JD        | 1st<br>148 | 4th<br>149 | 1st<br>138 | 1st<br>156 |
| 7 |  Tiffin 1       | 1st<br>156 | 3rd<br>150 | 3rd<br>148 | 2nd<br>149 |
| 8 |  AGS B          | 2nd<br>145 | 3rd<br>143 | 3rd<br>149 | 1st<br>154 |
| 9 |  Westminster 4  | 3rd<br>143 | 1st<br>155 | 4th<br>146 | 1st<br>145 |



# EMBODYING COLLEGE VALUES ON STAFF INSET DAY

While students had an extra day on their February half term break, all staff had a Professional Development day where we looked at a range of areas that we have identified as College priorities. The ultimate aim of the day was to empower staff with supporting students to have higher aspirations for achievement, to support their reading and vocabulary and crucially, supporting the whole College community to embody the College values of Integrity, Aspiration, Achievement, Inclusiveness and Perseverance.

In the morning we considered these values and all the areas in which both students and staff demonstrate them. It was humbling to see the broad range of opportunities that we have at Collingwood to demonstrate these important values in all that we do every day.



We were then delighted to have Mark Roberts who delivered a session with us on how we can improve outcomes for all of our students but with a focus on boys. He presented us with some stark research suggesting that boys born in 2016 are 75% less likely to attend university than a girl born in the same year. He challenged us as educators to subvert the thinking of what a “typical boy” is and instead to consider the intrinsic and extrinsic motivators for boys in order that we can support them to succeed in school. It was incredibly thought-provoking and links nicely to the work that Miss Amin and Mrs Valu have been doing in Year 11.

Bennie Kara, along with Mr Webster and Mrs Valu, then ran a fabulous session with us on the power on language and diversity. This involved the whole of the College community and we looked at a range of challenging issues where we might need to “Call Out” or “Call In” if we hear instances of language which is problematic and causes offence. It was hugely insightful and powerful and ensured that our staff are up to date with current thinking on race, sexuality and gender.

Finally, staff had some training on teaching Reading, improving vocabulary and looking at the science behind learning so that staff can adapt their teaching to ensure that all students at Collingwood #Believe Succeed.



*Mrs Wright - Head of Lower School*



## STATUS RACING NEWS ...

***Since the end of the last race season, and what a season it was, finishing 13th out of 1030 international teams, the Status Racing team are in full swing preparing for the next season with a new student-designed logo.***



Status Racing at Collingwood has been competing in the F24 Greenpower league since 2010, clocking up an impressive 104 races, 3420 race miles, 14 Podiums and 3 Wins. We are the highest-ranking state school which is some achievement. We have bigger ambitions for 2023!

Excitingly, the team has had to expand to a crew of 20 students from Years 7 to 12 with the arrival of our new second car, Status Quattro. This season, we will be competing for the first time in the F24+ category due to the arrival of a new Year 12 driver, complementing the drivers in the F24 category.

Chief Engineer, Jack Barringer and Senior Engineer, Sam Cox are leading their respective teams to make improvements to both Status Quo and Status Quattro in preparation for the first race meet at Mallory Park on Monday 24 April.

The students are working on developing a new cooling system for the motors, fitting new brakes, improving the electronics, the steering control and the body work to enhance the performance of each car. Lots of thought is given to the design, aerodynamics and drag to maximise speed and handling.



Status Racing is transitioning from being an after-school club to a race team which is an exciting development. The leadership team are now focussing on the business of racing such as finance and marketing. Racing is an expensive business, with costs increasing. Just prior to half term, Jack Barringer, Sam Cox and Ella Mohindra (the student leadership team) had a very productive meeting with Mr Draper (the school Business Manager) highlighting the team's ambitions for this season and discuss much needed funding. Mr Draper was particularly impressed with their passion, preparation and how well they articulated their future vision for the team. Such was their presentation that they have successfully secured funding from the College towards the running costs this season and all future seasons. A truly amazing feat!



***Follow the team on Instagram [statusracing\\_collingwood](https://www.instagram.com/statusracing_collingwood) for news and updates.***

*Mrs Alley-Mohindra (Design and Technology Department) and Ella Mohindra (12KG)*

# STUDENTS GET A TASTE OF UNI LIFE

On Wednesday 26 January, around 25 Years 10 and 11 Collingwood students visited St Hilda's College at Oxford University. Upon arriving, the entire place seemed out of this world. It was an amazing place to even set foot in, at least to those of us who had not ever been or had any previous experience of a university visit. Nevertheless, to me it was surprisingly easy to feel welcome and reasonably at home in the university and the college environment. One thing that became immediately evident was that everybody was incredibly amicable and wanted to help, especially the college staff.



We were guided through our day by a lovely lady who works at St Hilda's and often arranges similar visits with students from other schools. She was incredibly kind and patient and answered all the questions we had. She gave us an overview of the activities we would be taking part in and how the events of the day would unfold.

After this introduction, she gave us a historical background of St Hilda's and information about the site itself. For example, it is a very progressive college and previously, until 2008, was a women's-only school. The speakers praised the college's wonderful facilities and resources, which we were later guided round by current students.

Before our tours, the Oxford students talked to us about their courses and college life. One was a fourth year Physics student, who told us about his long hours and the intensity of the course, regardless of which he still thoroughly enjoyed his studies. Another student studied Geography and was in his second year and another was a third year Classics student. She was incredibly enthusiastic to inform us about her studies, which is a sign that applying to St Hilda's potentially would be a good decision and that we would enjoy whatever we chose to study in the future.



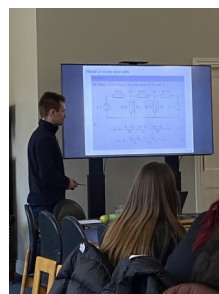
Following this Q&A-style session, we were shown around the college and discovered many interesting and attractive aspects that will no doubt be important if choosing to apply to St Hilda's. The college has its own gym, whereas many have to share a larger communal facility; a music hall, to which St Hilda's students are allowed free entry at some events; a large dining hall (allegedly one of, or the only one, within Oxford University to have round tables, fascinatingly) and my favourite feature of all, a fantastic library, with ample study space and too many books to count. We were also shown the exterior of the student accommodation and our guide showed us photos of what the rooms were like - surprisingly spacious.



Next was lunch, which all of us were unsurprisingly excited about after lots of walking. We were guided to the hall where we were informed it was meat-free Wednesday, one of two meat-free days in the college week. Many of us had the mash which was raved about for the next few days and there was also a wide variety of other wonderful food we could have chosen.



Following lunch, an Engineering student conducted a presentation on Nodal Analysis. It was really interesting and acted as an inspiration to look into taking engineering. Then our original tour guide talked to us about her subject and explained medicine through the ages, which for me and a few other history students acted as further learning for us. It was very informative and helpful, and it gave us a clear insight into what we could study at university.



We finished the day with a quick Q&A session, but with most of our questions already answered we had little to say. The coach trip home was full of chatting about the great day we had at Oxford University and the amazing things we took away from it!

*Tilly Barnard 10D and Stefania Tudor 10C*



## YEAR 10 DRAMA STUDENTS ENJOY THEATRE WORKSHOP



On Wednesday 8 February, a group of Year 10 Drama students participated in a Theatre Projects Workshop.

They played a range of games from Toilet Game (a beat the teacher spin-off) to Snake and Friendly as warm

-ups. They then continued to develop their devising skills in preparation for their Devised component that they will be starting next term.

All students thoroughly enjoyed the Workshop and we look forward to future workshop opportunities with Theatre Projects in the future.

*Mrs Vaba - Head of Performing Arts Department*



## YOUTUBE CHANNEL TO SUPPORT STUDENTS' SCIENCE KNOWLEDGE

Is your child struggling to engage or revise for their Science Assessment in Years 7 and 8 (KS3) or in Years 9-11 (GCSE)?

Do you think they have gaps in knowledge? - then they would benefit from **SUBSCRIBING** to **YOUTUBE channel PURE SCIENCE EDUCATION** to support them.

The channel has been created for Collingwood students for the above purpose and students using the site regularly are increasing their grades. They will also automatically receive 1 **FREE video** a week, if they subscribe.

<https://www.youtube.com/channel/UCYDeVqnWJimN6BtnbPkqdCQ>

*Mrs Pari - Science Department*

## ATTENDANCE - LEAVE OF ABSENCE/ HOLIDAY REQUESTS

Just to remind parents/carers that if they take their children out of school without authority, they will be liable to receive a penalty notice. Currently the amount payable under a penalty notice is £60.00 per parent/carer per child if paid within 21 days. Thereafter the amount increases to £120.00 if paid between 21 and 28 days. If the penalty notice remains unpaid after 28 days, the Local Authority will consider a prosecution in the Magistrates Court. Please note that penalty notices are issued per parent/carer per child so a family of two parents and two children will receive 4 penalty notices.



## FREE AND CONFIDENTIAL LIVE CHAT WITH A PARENTING COACH

Parents can receive 1:1 support from Action for Children:

[https://parents.actionforchildren.org.uk/chat/?src=hp\\_narrow\\_widget](https://parents.actionforchildren.org.uk/chat/?src=hp_narrow_widget)

Please find hours when 'Action for Children' representatives are available here ...

We're here to talk to parents and carers based in the UK:

- 12.30pm – 7.30pm Monday
- 10.30am – 4.30pm Tuesday
- 9.30am – 4.30pm Wednesday
- 12.30pm – 7.30pm Thursday
- 9.30am – 4pm Friday



# Venice Carnival Masks Workshop

## Friday 10<sup>th</sup> March - 3.05 - 4.15 in Q12

Contribution of £2 per person – a limited number of places - open to all year 7 and 8 students.  
Learn about the history and traditions of the Venice Carnival and make your own mask!  
Any questions, please see Mx Bennington or Miss Castro





# COLLINGWOOD PRODUCTIONS 2023

# SIX

## TEEN EDITION

**By Toby Marlow and Lucy Moss**

**Monday 13 March - 7.30pm**

**Tuesday 14 March - 7.30pm**

**Friday 17 March - 7.30pm**

**Saturday 18 March - 2pm & 7.30pm**

**£5 Students**

**£8 Adults**

**Book on ParentPay**

Doors open 30 minutes prior to performance. There will be no interval.  
Refreshments available to purchase prior to performance.

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**MINDWORKS SURREY PRESENTS...**

# **Surrey Spring Wellbeing Festival**

**Saturday 4th March 2023**

**11am – 3pm**

**Guildford County School, Guildford, GU2 4LU**

**This is a free, ticketed event for children, young people and families living in Surrey. Please register your interest via the Eventbrite page using the QR code below.**

**Join us for:**

**A wellbeing  
treasure hunt**

**Performances from  
young people**

**Stalls run by  
Mindworks wellbeing  
services**

**Wellbeing arts and  
crafts**

**Giveaways**

**And so much more!**

**Please note, the first 30 mins of this event will be quiet time for those with additional accessibility needs. For more information, please email [amplify.mindworks@sabp.nhs.uk](mailto:amplify.mindworks@sabp.nhs.uk).**



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**Drama at Collingwood**  
AMBITIOUS BOLD Collaborative

**SIX**  
TEEN EDITION

**Rehearsal Schedule**

| DATE               | TIME          | INFORMATION  |
|--------------------|---------------|--|
| MONDAY 06 FEB      | 15.05 - 16.30 | WHOLE CAST<br>PRINCIPAL CAST & DANCERS<br>UNTIL 17.30      |
| MONDAY 20 FEB      | NO REHEARSAL  | INSET DAY - NO REHEARSAL                                   |
| WEDNESDAY 22 FEB   | 15.05 - 17.30 | WHOLE CAST   |
| MONDAY 27 FEB      | 15.05 - 17.30 | WHOLE CAST   |
| WEDNESDAY 01 MARCH | 15.05 - 17.30 | WHOLE CAST   |
| MONDAY 06 MARCH    | 15.05 - 17.30 | WHOLE CAST   |
| WEDNESDAY 08 MARCH | 15.05 - 17.30 | WHOLE CAST   |
| SATURDAY 11 MARCH  | 09.30 - 17.30 | PRINCIPAL CAST & PRINCIPAL<br>DANCERS ONLY<br>TECH RUN     |
| SUNDAY 12 MARCH    | 09.30 - 18.00 | WHOLE CAST, DANCERS &<br>ORCHESTRA<br>FULL DRESS REHEARSAL |

Please note weekend rehearsal finish times are subject to change. We will communicate via Edulink on the day.

## BAE Systems Work Fundamentals

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- Supply Chain Management

You will also work on a challenging project that will let you develop and show-off your new and existing skills.

Where: BAE Systems, Farnborough  
Aerospace Centre, Farnborough,  
GU14 6YU

When: 24 - 26 July 2023

Who: Years 10 to 12

They will also work on a challenging project that will let them develop demonstrate their new and existing skills. For more information and instructions on how to apply please contact: [work.fundamentals2@baesystems.com](mailto:work.fundamentals2@baesystems.com)

[baesystems.com](http://baesystems.com)

**BAE SYSTEMS**

## WORK EXPERIENCE NEEDED CAN YOU HELP ?

**WE ARE LOOKING FOR PLACEMENTS FOR  
OUR WORK EXPERIENCE PROGRAMME  
FOR STUDENTS IN YEAR 10 AND YEAR 12**

Our work experience week is from Monday 3rd to  
Friday 7th July 2023.

We are in search of employers and organisations which  
will allow our students to gain practical experience  
and find out what it's really like in a specific field. This  
will help them make informed choices prior to making  
applications to further education, apprenticeships or  
employment.

We would love to hear from you!

For further information, please email Mrs Clelland -  
[e.clelland@collingwood.surrey.sch.uk](mailto:e.clelland@collingwood.surrey.sch.uk)



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arrange to collect some products.



You will have the opportunity to look at the range of courses BAE Systems offer and a chance to talk to current Apprentices and Graduates, as well as employees of the business to get an insight of their years of experience

## BAE Systems Submarines Early Careers Open Day

Where: BAE Systems, Warwick House, Farnborough  
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When: Thursday 23 February 17:00 - 19:00

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- Work experience
- Support from the company
- Start and develop your career path
- Competitive salary

An opportunity to talk to apprentices, graduates about their experiences, and get an insight into the courses that BAE Systems offer.

There will be employees that are available on the night to answer any questions about the business and give advice about choosing the right career path for you.

Refreshments will be available throughout the evening.

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**Wednesdays 9:15 - 10:30am**

**£12 per session**

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or email [hello@yogawithedyta.com](mailto:hello@yogawithedyta.com) for inquiries.



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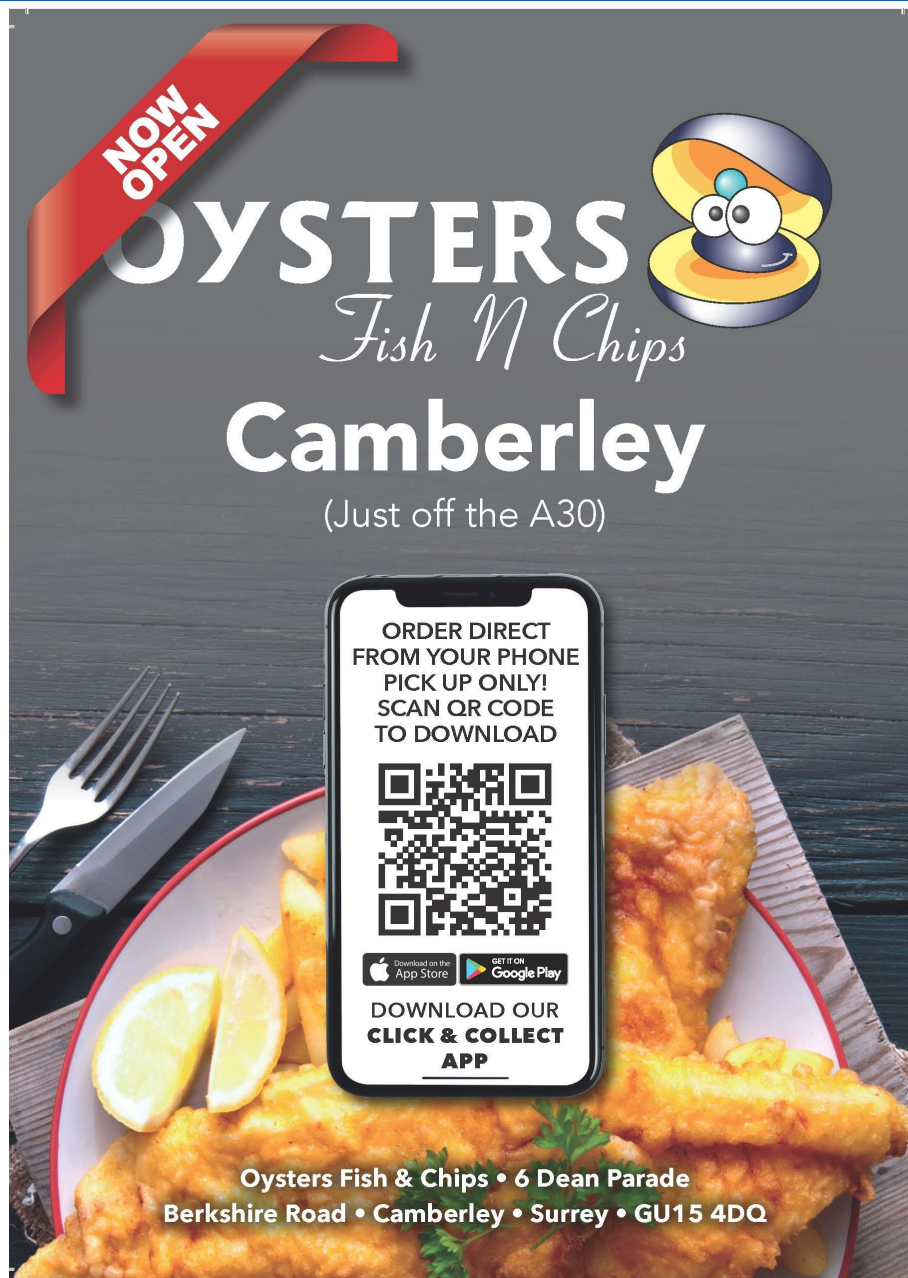
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in Farnborough  
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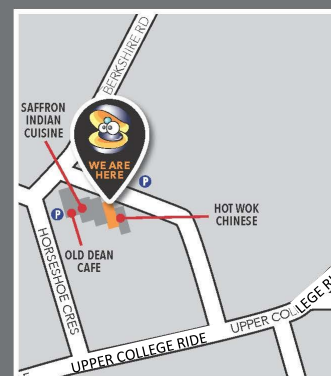
We are very proud of our reputation and tradition and the fact that the Lightwater branch has been serving the surrounding areas from Families, Church groups, Charities and Sporting events.

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# CAREERS NEWSLETTER

This newsletter is a collation of all the opportunities we have heard about from employers and universities.

Please use the links included to read more information and apply to anything you are interested in.

Links are underlined.

Remember, you can use Unifrog and Career Pilot any time to research your career options, take part in quizzes and see which jobs might suit you.

## OPPORTUNITIES

### NATIONAL APPRENTICESHIP WEEK: 6-12 FEB 2023

The biggest & best National Apprenticeship Week yet!

This week is National Apprenticeship Week! Below are a selection of events, videos and activities for you to learn more about apprenticeships.



This useful short film provides an overview of National Apprenticeship Week and the free resources available to you from Amazing Apprenticeships.

Check out the Apprenticeship Arcade which has the following games to help you learn more about apprenticeships:



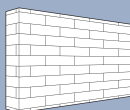
- Video Quiz: Can you guess which apprenticeship these apprentices are describing? Take this video quiz and discover the range of apprenticeships available!



- Whack-a-Mole: In this game, you can win points by hitting the moles with real apprenticeships on them! You'll get extra points for speed, but there will be some non-apprenticeship roles in there also so be careful not to hit the wrong moles! Work through as many levels as you wish. What score can you achieve?



- Educandy: In this collection of games, we have split some apprenticeship roles in half. Match up the apprenticeship halves by playing one of these fun and interactive games.



- Wordwall: In this game, we have split some apprenticeship roles in half. You have to pop the balloons and drop the apprenticeship halves into the wagon labelled with the matching halves!



- True or false: How much do you know about apprenticeships? In this game, apprenticeship facts fly by at speed! Choose 'correct' or 'incorrect' to win points! What score can you achieve?

## JOB OF THE WEEK



Chief inspectors manage operational teams in their districts like CID or neighbourhood policing, co-ordinating responses to major incidents. The annual salary is £42,000 to £63,000 and expect to work 44 to 46 hours a week. There will be 4.8% more Chief inspector jobs in 2027.

[Click here to read more.](#)

## LABOUR MARKET INFORMATION FACT

The finance and business services sector saw the largest regular growth rate at 7.0%, followed by the wholesaling, retailing, hotels and restaurants sector at 6.6%.

[Read more here](#)

If you have any questions or need support, please email [careers@collingwood.surrey.sch.uk](mailto:careers@collingwood.surrey.sch.uk)

# CAREERS NEWSLETTER

## OPPORTUNITIES



Considering apply for apprenticeships but need a CV to get started? Have a look at this Rapid Read from Amazing Apprenticeships which will cover "[How do I write a CV and why do I need one?](#)".



As well as a CV, you will also need a cover letter. You should always include a covering letter when you send your CV and/or an application form to an employer. This [quick guide](#) sets out what you should include in a covering letter.

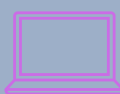


There are lots of ways to stand out in the application process and ultimately, employers are looking for the candidates who are most passionate and suited to their organisation. [This guide](#) will help you to prepare for the application process and be ready to show you are the right person for the role you want.



Amazing Apprenticeship's collection of short [Apprentice Story films](#) showcases the breadth and variety of apprenticeships, including Firefighting, Engineering, Broadcasting, Zookeeping and more.

If you're in Year 11 or 13 this year and would like support to find and apply for apprentices, check out the Apprenticeship Academy. It's free to sign up, just go [to the website](#) and click "register now". Sessions cover:



1. What apprenticeship am I looking for?
2. Where can I find apprenticeships?
3. How can I write successful applications?
4. What will the application process be?
5. What to expect at interviews and assessments
6. How to manage my applications



Check out the Not Going to Uni [Instagram page](#) to view their Top Trumps, which tells you more about a range of different apprenticeship employers from across the UK.



NGTU also have a range of live events taking place on their [instagram](#) throughout the week which allow you to hear from and ask questions to current apprentices.

## EMPLOYER SPOTLIGHT



"Morgan Sindall Group plc is a leading British Construction & Regeneration group, headquartered in London employing around 6,700 employees. Everyone is unique and we value the different ideas, experiences and perspectives that each individual brings to their work, their team and the wider business." You can read more about their careers [here](#).

## UNI SPOTLIGHT



"The University of the West of England is a public research university, located in and around Bristol, England, UK. With more than 30,000 students and 3,000 staff, it is the largest provider of higher education in the South West of England."

You can read more about UWE's courses [here](#).

If you have any questions or need support, please email [careers@collingwood.surrey.sch.uk](mailto:careers@collingwood.surrey.sch.uk)