

## Remote education provision: information for parents

This information is intended to provide clarity and transparency to students and parents/carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual students are self-isolating, please see the final section of this page.

### The remote curriculum: what is taught to students at home

A student's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

### What should my child expect from immediate remote education in the first day or two of students being sent home?

Students will have access to a range of independent learning materials and links to online learning from all of their subject areas and this will be available to them on the FileShare. They will be informed about this work via the Microsoft365 applications.

### Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, in technology it is not appropriate to continue with the practical work planned

## Remote teaching and study time each day

### How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take students broadly the following number of hours each day:

Key Stage 3, and 4	5 hours each day following their usual timetable
Key Stage 5	Students will follow their usual timetable and be expected to complete the required number of hours of Independent Study

## Accessing remote education

### How will my child access any online remote education you are providing?

Students will be expected to access their learning via the Microsoft365 applications. Lessons will be delivered live via MS TEAMS and work available to complete on OneNote or TEAMS. The use of Forms will also be utilised to complete low stakes assessment.

### If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

In this section, please provide high-level information (where applicable, and ensuring parents know how to contact the school for further details) about:

- We will issue or lend laptops to students and parents/carers should email Mrs Everson to organise this: [n.everson@collingwood.surrey.sch.uk](mailto:n.everson@collingwood.surrey.sch.uk)
- Staff will not expect students to print work but if they would like access to printed materials please email in using [tc@collingwood.surrey.sch.uk](mailto:tc@collingwood.surrey.sch.uk)
- If students struggle to complete work online they should try to upload a photo of their work to OneNote so that teachers are able to monitor progress and engagement.

### How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

We use a range of approaches for remote teaching:

- live teaching for every lesson for at between 10 and 30 minutes. To ensure accessibility for all, these lessons are recorded.
- pre-recorded teaching materials
- textbooks and reading books students have at home
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- Use of Forms and quizzes to assess learning

## Engagement and feedback

**What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?**

- We expect students to attend all live lessons and two registration periods a week unless they are ill
- We expect students to attempt the work that is set for them
- We expect students to ensure work is uploaded to the necessary platforms to allow teachers to monitor progress.
- We expect parents/carers to support students with keeping to the routine of the College day, to help them attend lessons, and inform the College if there are any barriers to the learning

**How will you check whether my child is engaging with their work and how will I be informed if there are concerns?**

- Staff will monitor completion of work regularly.
- Parents/Carers will be notified via Edulink One if a student has missed a live lesson
- When necessary, teachers may contact parents via email if there is a concern with lack of engagement with the work
- An engagement report will be sent home to parents in the Spring term

**How will you assess my child's work and progress?**

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Teachers will give a detailed piece of whole class feedback each week in the lesson which will be recorded
- Other work will be marked according to the existing Feedback policy
- Forms and quizzes will be used to conduct low stakes assessment to monitor progress

## Additional support for students with particular needs

**How will you work with me to help my child who needs additional support from adults at home to access remote education?**

We recognise that some students, for example some students with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those students in the following ways:

- LSAs will continue to work with allocated students in live lessons.
- During the independent working part of the lesson, LSAs will work with identified students in breakout rooms to offer differentiated support.
- Students with an EHCP have been offered a place in College.

## **Remote education for self-isolating students**

Where individual students need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching students both at home and in school.

**If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

In this instance, the work that each class is completing in College that day will be uploaded to OneNote or TEAMS, including any supporting resources, for students to complete independently.

If you would like any further information about our Remote Learning provision please do contact Mrs E Wright: [e.wright@collingwood.surrey.sch.uk](mailto:e.wright@collingwood.surrey.sch.uk)